

**COUNTY COMMISSIONERS**

Bonnie Weber, Vice-Chairman  
Jim Galloway  
David Humke  
Bob Larkin  
Pete Sferrazza

**COUNTY MANAGER**

Katy Singlaub

**DEPUTY**  
**DISTRICT ATTORNEY**

Melanie Foster

**AGENDA**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada**

**January 11, 2005**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda CAUCUS Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2<sup>nd</sup> Floor, Reno) on **MONDAY, January 10, 2005 at 11 a.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting.

**Public Comment:** Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

**AT THE CAUCUS MEETING (January 10, 2005),** the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the January 18, 2005 Commission Agenda.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Legislative Update - this item may be discussed at Monday's Caucus Meeting and/or Tuesday's Board Meeting and may involve discussion by the Commission and direction to staff on various bill draft requests (BDRs). Current bills the County is tracking that may be reported on or discussed are listed under **Legislative Affairs** at [www.co.washoe.nv.us](http://www.co.washoe.nv.us).

Due to time constraints inherent in the legislative process, a list of specific bills that staff will seek direction from the Commission on during **Legislative Briefing** will be posted on the web site under Legislative Affairs at "www.co.washoe.nv.us" by 6:00 p.m. the Friday before the Monday Caucus and will be posted in the County Managers Office, and at other locations where the agenda is posted, by 9 a.m. on Monday.

*Due to the rapid pace of the legislative session, additional bills upon which comment may be sought from the Board of County Commissioners will be posted as soon as known.*

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9<sup>th</sup> St., Bldg. A, 2<sup>nd</sup> Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

**Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.**

**The Washoe County Board of Commission may take a short break every 1 1/2 hours.**

**2:00 p.m.**

- \*1. Salute to the flag.
- \*2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of January 11, 2005.
4. Election of Chairman of the Board of County Commissioners.
5. Election of Vice-Chairman of the Board of County Commissioners.
- \*6. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak. Comments to be made to the Commission as a whole.
- \*7. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
8. Consent Items.
  - A. Approve minutes for the Board of Commissioners' meeting of December 14, 2004.
  - B. Reappoint Lucille Adin to Washoe County Library Board of Trustee, July 1, 2004 to June 30, 2008 (Commissioner Larkin - District 4)--Library.

8. C. Organizational Effectiveness Committee (OEC).

Appoint Gene Brockman as a Commission appointee (sponsored by Commissioner Galloway) with term to expire December 31, 2007; reappoint Mike Robinson as a Commission appointee (sponsored by Commissioner Sferrazza) with term to expire December 31, 2007; and, reduce number of members of the OEC from 15 to 14--Management Services.

- D. Approve amendments (\$568.29) in both revenue and expenses in accordance with NRS 354.615 to the adopted Fiscal Year 2004/05 Safe Drinking Water Program budgets funded by Interlocal Agreement from State of Nevada; direct Finance Department to make appropriate budget adjustments; and, authorize creation of one .40 full-time equivalent (up to 16 hours per week) position with no benefits as classified by the Job Evaluation Committee--District Health Department.

- E. Approve submission of the Health Care Access for Low-Income Residents of Incline Village, the Structural/Wildland Interface Fire Pumper, and Sun Valley Pedestrian Warning System grant proposals to the State of Nevada for Community Development Block Grant funding consideration; and if approved, authorize Chairman to execute the documents concerning same upon receipt--Grants Administrator.

- F. Approve reclassifications and premium pay for classifications as submitted through the job evaluation and classification process--Human Resources.

G. Management Services.

- (1) Approve expenditure at existing per diem rate for meals for participants of Washoe County Human Services Consortium at public hearings and Board meetings during Fiscal Year 2004/05.
- (2) Execute Agreement between the County of Washoe and Shipman, LLC [total cost \$50,000 plus pre-approved expenses] concerning issue expert lobbyist services January 24, 2005 to June 22, 2005; and if approved, direct Finance to make appropriate budget adjustments.

H. Regional Parks and Open Space.

- (1) Approve purchase of one Prefabricated Waterborne Restroom for Sierra Sage Golf Course [\$42,871] and acknowledge County's option to procure an additional prefabricated waterborne restroom building, through December 31, 2005, from Restroom Facilities Corporation, and authorize Contracts and Purchasing Administrator to sign the necessary documents.

8. H. (2) Approve Irrevocable Agreement to Restrict Property between the County of Washoe and the State of Nevada, for the Bartley-Anderson Regional Park Addition (APN 040-152-01) purchased by the County and authorize Chairman to execute same (approval will result in reimbursement to Washoe County of \$425,000 advanced to complete purchase of this property on October 1, 2004).

I. Public Works.

- (1) Approve and execute Resolution authorizing the Director of the Public Works Department to require the posting of a bond or other security from a person or firm who files a formal written protest to the award of a public works contract and other matters property relating thereto.
- (2) Award of Design Contract for Old Verdi School House Rehabilitation to Hershenow + Klippenstein Architects [\$48,000]; and if approved, authorize Chairman to execute contract documents upon presentation.
- (3) Award Mechanical and Electrical Consulting Services Contracts for 350 S. Center Street Building Renovations to PK Electrical, Inc. and CR Engineering respectively [\$39,100 and \$58,730]; and if awarded, authorize Chairman to execute contract documents upon presentation.

J. Water Resources.

- (1) Approve adjustments to the 1996 service territory boundaries between Truckee Meadows Water Authority and Washoe County for a parcel in the Golden Valley area (APN 082-512-32).
- (2) Approve adjustments to the 1996 service territory boundaries between Truckee Meadows Water Authority and Washoe County for a parcel located in the Stead area (APN 086-030-08).
- (3) Approve and execute Water Service Contribution Agreement between the County of Washoe and Pioneer Parkway Holding Company, LLC for provision of water service for 703 lots in two subdivision projects (Caramella Ranch and G. Curti Ranch) in South Truckee Meadows.

K. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$25, 310.96)--Assessor.

Reno Development Ltd--Parcel #007-263-03 [-\$1,593.80] 2004 Secured Roll.  
Robert G. & Lorna R. King--Parcel #009-062-23 [-\$1,055.26] 2004 Secured Roll.  
Kim K. Kengle, Tr.--Parcel #009-120-26 [-\$842.61] 2004 Secured Roll.  
C J Colligan Tr.--Parcel #010-045-14 [-\$2,951.56] 2002 Secured Roll.  
C J Colligan Tr.--Parcel #010-045-14 [-\$2,923.45] 2003 Secured Roll.

8. K. C J Colligan Tr.--Parcel #010-045-14 [-\$2,959.79] 2004 Secured Roll.  
 Karen D. Dennison, Tr.--Parcel #011-214-24 [-\$1,808.63] 2001 Secured Roll.  
 Karen D. Dennison, Tr.--Parcel #011-214-24 [-\$1,857.76] 2002 Secured Roll.  
 Karen D. Dennison, Tr.--Parcel #011-214-24 [-\$1,840.12] 2003 Secured Roll.  
 Karen D. Dennison, Tr.--Parcel #011-214-24 [-\$1,863.01] 2004 Secured Roll.  
 Donald A. Chang--Parcel #023-131-45 [-\$324.64] 2004 Secured Roll.  
 John D. Holmgren, et al.--Parcel #025-290-19 [-\$359.90] 2004 Secured Roll.  
 Helen Hecimovich--Parcel #045-554-09 [-\$111.49] 2001 Secured Roll.  
 Helen Hecimovich--Parcel #045-554-09 [-\$111.49] 2002 Secured Roll.  
 Helen Hecimovich--Parcel #045-554-09 [-\$117.20] 2003 Secured Roll.  
 Helen Hecimovich--Parcel #045-554-09 [-\$118.73] 2004 Secured Roll.  
 Vintage Homes, Inc.--Parcel #047-062-14 [-\$475.15] 2004 Secured Roll.  
 Paul N. & Nicola J. Russo, Tr.--Parcel #047-053-03 [-\$166.84] 2002 Secured Roll.  
 Paul N. & Nicola J. Russo, Tr.--Parcel #047-053-03 [-\$165.66] 2003 Secured Roll.  
 Paul N. & Nicola J. Russo, Tr.--Parcel #047-053-03 [-\$167.84] 2004 Secured Roll.  
 Jason & Debbie Schultz--Parcel #076-402-22 [-\$40.75] 2002 Secured Roll.  
 Jason & Debbie Schultz--Parcel #076-402-22 [-\$40.46] 2003 Secured Roll.  
 Jason & Debbie Schultz--Parcel #076-402-22 [-\$40.86] 2004 Secured Roll.  
 Paul Sach, et al.--Parcel 077-150-01 [-\$2,071.78] 2004 Supplemental Roll (Improvements Only).  
 William I. & Beverly Morrison, Tr.--Parcel #082-611-04 [-\$296.70] 2004 Secured Roll.  
 Judith Morrison, Tr.--Parcel #122-124-21 [-\$13.60] 2001 Secured Roll.  
 Judith Morrison, Tr.--Parcel #122-124-21 [-\$14.08] 2002 Secured Roll.  
 Judith Morrison, Tr.--Parcel #122-124-21 [-\$14.03] 2003 Secured Roll.  
 Robert E. Barker, Tr.--Parcel #125-523-05 [-\$190.50] 2001 Secured Roll.  
 Robert E. Barker, Tr.--Parcel #125-523-05 [-\$197.28] 2002 Secured Roll.  
 Robert E. Barker, Tr.--Parcel #125-523-05 [-\$197.23] 2003 Secured Roll.  
 Joan D. Daane--Parcel #218-142-09 [-\$210.31] 2004 Secured Roll.  
 Gary & Sandra S. Elrod--Parcel #230-070-03 [-\$168.45] 2004 Supplemental Roll (Improvements Only).
9. Discussion and possible direction to District Board of Health concerning a change to the requirement that property owners hook up to a sewer system when their septic system fails (requested by Commissioner Sferrazza).
10. Discussion and possible appointment of one at-large representative to Incline Village/Crystal Bay Citizen Advisory Board (January 12, 2005 to June 30, 2006) (Commissioner Galloway - District One)--Community Development.

11. Recommendation to approve three-year Annie E. Casey Foundation Grant [\$100,000 per year with no County match] to create an Administrative Assistant II position to be evaluated by the Job Evaluation Committee - the grant supports activities related to replication of the Juvenile Detention Alternatives Initiation; and if approved, direct Budget Division to make appropriate budget adjustments--Juvenile Services.
12. Recommendation to approve Washoe County joining on a State of Nevada contract with SBC Nevada Bell for continued provision of Digital Centrex Service (DCS) [\$13.72 per line per month (approximately 725 DCS lines provided by SBC) for an estimated total of \$119,364]; and if approved, authorize Purchasing and Contracts Administrator to execute contract for same--Purchasing.
13. Recommendation to accept grants and supplemental grant awards from State of Nevada and Regional Transportation Commission for Fiscal Year 2004/05 [total amount \$841,115 with County match \$118,753]; approve creation of two part time benefits-eligible positions as evaluated by Job Evaluation Committee; and if accepted, direct Finance to make appropriate budget adjustments--Senior Services.
14. First Reading of Ordinances.
  - A. Amending the Washoe County Business License Code at Chapter 25 by adding provisions requiring business licenses and payment of license fees for the rental, lease and sublease of commercial, industrial and certain types of residential real property, and also for conducting a garage/yard sale that is longer than 72 hours in duration or held more than twice in any 6 months; by adding provisions related to cancellation of a business license if fee payment is returned due to insufficient funds; by amending certain provisions to account for changed statutes and County codes, to provide consistency between code sections, and to clarify intent all as relating to home based businesses, outdoor festivals and events, farmer's & flea markets, and other outdoor markets; and, providing other matters properly relating thereto--Community Development.

AND

Review and adopt the Business Impact Statement.

- B. Revising the Schedule of Rates and Charges for provision of water service by Washoe County within certain areas of Washoe County; requiring the Department of Water Resources, Utility Services Division, to submit billings to all water users within the certain areas, requiring payment thereof; and providing procedures for its enforcement. This Ordinance amends Ordinance No. 1189. Public Hearing to be set for February 22, 2005 at 5:30 p.m.--Water Resources.

15. Public Works.

- A. Recommendation to award Design Contract for Incline Village Library Renovation to Lundahl & Associates [\$130,000]; and if approved, authorize Chairman to execute contract documents upon presentation.
- B. Recommendation to approve furniture purchase for Spanish Springs Library utilizing existing State of Nevada contract with Machabee Office Environments [approximately \$200,000]; and, authorize Public Works Director to purchase additional furniture requirements through the duration of the project and any subsequent renewals of the State of Nevada contract (Proposal #6673 expiring July 31, 2005), which Washoe County has been utilizing pursuant to the joinder provisions of NRS 332.195. Some of the purchases may be in excess of \$25,000.

16. Water Resources.

- A. Recommendation to authorize and approve continued sole source designation of Action Electric for preventive maintenance, repair and replacement, and emergency electrical service for Washoe County Department of Water Resources sewer, water and reclaimed water facilities.
  - B. Recommendation to approve and authorize Chairman to execute amendment to INTERA Contract for Services in support of Central Truckee Meadows Remediation District Program [\$170,000].
  - C. Recommendation to adopt and execute a Resolution authorizing proceedings for acquisition, by eminent domain, of a portion of APN 089-460-03 for a flood control channel; Spanish Spring Floodplain Detention Facility.
17. Recommendation to review and approve Washoe County Legislative Communication Policy--Management Services.
18. Confirmation by the Washoe County Commission that Douglas County will be appointing an individual to serve on the Nevada Tahoe Conservation District Board of Directors for the next two years (2005 and 2006) on the condition, by agreement, that the appointment for the following two years (2007 and 2008) will return to Washoe County (requested by Commissioner Jim Galloway).
19. Washoe County Commission review of County Commission Board/Committee assignments; and, appointments to same.
20. Discussion and possible action with regard to the Rules and Procedures for the 2005/06 Washoe County Board of Commissioners pertaining to the 20004/05 Washoe County Board of Commissioners.

21. Truckee Meadows Fire Protection District.

Discussion and possible appointment of a community member to the Reno Fire Chief Assessment Panel.

22. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

23. Discussion and possible direction regarding 2002 Regional Plan Settlements, Regional Plan litigation and potential litigation and associated issues, including reports on actions of the Regional Planning Commission and Regional Planning Governing Board.

**5:30 p.m.** 24. **Public Hearings.** (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.)

A. Second reading and adoption of an Ordinance concerning Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road); assessing the cost of street improvements against the assessable tracts of land benefited by the improvements; describing the manner for the collection and payment of the assessments; providing penalty for delinquent payments; providing other details in connection therewith. (Bill No. 1436)

B. Second reading and adoption of an Ordinance concerning Washoe County, Nevada, Special Assessment District No. 36 (Evergreen Hills Drive); assessing the cost of street and water improvements against the assessable tracts of land benefited by the improvements; describing the manner for the collection and payment of the assessments; providing penalty for delinquent payments; providing other details in connection therewith. (Bill No. 1437)

**END OF SCHEDULED PUBLIC HEARINGS**

25. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220. (Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.)

26. Emergency Items.